



Building Value For 60 Years

# THE Raymond Report

Spring 2016

**Now Leasing!**



**Featured Project**

## Lakeline Retail Center

115 S. Lakeline Blvd.  
Cedar Park, Texas

Owner:

Cross Creek of Texas, LTD  
Austin, Texas

Architect:

Hoover & Associates  
Austin, Texas

Superintendent:

Curtis Reinhardt  
Raymond Construction



### **Project Scope**

- Three buildings totaling 23,000 square feet situated on a two-acre site.
- The structure is a hybrid of structural steel beams and columns with wood trusses.
- The stormwater run-off is designed to be held in an underground storage system, which is installed under the parking lot in lieu of a water retention pond, which takes up valuable space.
- This is the second negotiated project with this developer.



# Master The Succinct Email

Communication is one of the secrets of success, and email communication is one of your most useful tools. An effective email is short and to the point. You'll get better results by keeping most of your emails to just a few sentences. Try this structure:

**Your identity.** Explain

who you are. This obviously doesn't apply when you're writing to a co-worker or friend. But if this is your first contact, make introductions immediately.

**Your reason for writing.** Explain

what you want: Are you submitting a proposal? Do you need information? Are you looking to make a purchase? Lay it out up front.

**The benefits to the readers.** Why should the recipient pay attention to your email? Give the recipient a compelling reason to read and respond.

**The deadline.** Tell your recipient when you need a response.

## It's Who You Know, So Get To Know These People

You spend your first few days in a new job getting to know people. You should, of course, be friendly to everyone you meet, but remember that some contacts are essential to succeeding quickly. The website *Monster.com* recommends connecting with these people as soon as you can:

**An IT expert.** You'll need to get up and running with your technology quickly. Befriending someone from your IT department will be invaluable when you have problems.

**The front desk person.** Whoever greets visitors at the front desk has a lot of power over who gets in to see you. Treat receptionists with respect, and they'll make sure your visitors feel special when they walk through the door.

**Your boss.** This may seem obvious, but in the process of learning a new job you can forget that your manager is human, too. Don't try to be best buddies right away, but do get to know your boss as a person, not just an authority figure.

**Administrative assistants.** Like the receptionist, these people have lots of informal power over what gets done in a workplace. Take care of them, and your requests will get through more quickly.

**The influencer.** Try to quickly determine who everyone listens to. It won't necessarily be the boss. A co-worker who's respected by everyone on your team can be a useful ally as you take your place in the organization.

An experiment is a question which science poses to nature, and a measurement is the recording of nature's answer.

Max Planck

What language contains the most words?

## Trivial Pursuits

- 1) What was the name of Don Quixote's horse?
  - a) Cervantes
  - b) Rocinante
  - c) Sancho
  - d) Panza
- 2) What was Chopin's nationality?
  - a) French
  - b) German
  - c) Polish
  - d) English
- 3) Where are the Luxembourg Gardens?
  - a) Paris
  - b) Amsterdam
  - c) Luxembourg City
  - d) Monaco
- 4) What language contains the most words?
  - a) English
  - b) Chinese
  - c) Russian
  - d) Portuguese
- 5) What did Joseph Priestly discover in 1774?
  - a) the quadratic theory
  - b) oxygen
  - c) the diving bell
  - d) the steam engine
- 6) Which fingernail grows fastest?
  - a) middle finger
  - b) thumb
  - c) pinky
  - d) ring finger

from *mental\_oss*

Answers: 1) b; 2) c; 3) a; 4) a; 5) b; 6) a



# Lakeline Retail Center

115 Lakeline Blvd.  
Cedar Park, Texas

23,000 square feet of retail space  
for lease

Contact Weitzman Group for  
information: Gabriel Sanchez  
Call 512-482-6104



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Thank you for letting us share  
**The Raymond Report** with you.

## Owners' Corner

Are you considering new construction or a renovation?  
Give us a call. We can help you navigate the process.



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*David Schlimme*



*Justin Deming*

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